

Advisory Service Summary

What we do

Information Management is how businesses collect, manage, preserve, and deliver information within a business.

We understand that all businesses have some sort of Information Management System in place, either it's on paper in filing cabinets, on network drives, in the cloud, or within one of your business systems. However, some of these examples present risks and aren't the most efficient and effective approach to managing your information.

Blackbird Advisory, backed by the wider Blackbird IT team can work with you to understand your business requirements, then design, standardise, and transform your system to work at full capacity.

What sets us apart

Our team is experienced in working with organisations to configure Microsoft 365 and SharePoint to better leverage functionality and be more efficient in finding and accessing documents. This includes creating content types, local metadata, sites, and libraries. Once the metadata structure has been designed and implemented, views can be created to display the information in different ways, ensuring an efficient and effective user experience.

Solutions may include Microsoft Forms and workflows to perform certain actions like approvals or emailing. We can configure MS Teams to be associated with the SharePoint site, making document access seamless and consistent.

Previous solutions that we have developed included liaising with the State Records department to ensure it was compliant with industry legislation and seek approval for the use of the Microsoft suite.

A great example of this is our [work with Light Regional Council](#) where we worked with the council to collaboratively design, build and implement a records management system, leveraging the functionality of the 365. This work resulted in Light Regional Council and Blackbird IT being awarded an innovation award at the South Australian Local Government Information Technology Network (LGITSA) Annual Awards.

What next

We work collaboratively with clients to achieve an optimal balance between time, cost, and quality of outcomes.

If you like the sound of how we work and are looking to better understand and improve your information management practices, then get in touch!

Who we are

Blackbird IT exists to facilitate and empower our staff and customers to realise their potential.

We strategically implement technology in organisations across the country, delivering precise IT recommendations to suit users, industry, budget, and goals.

You're after great business results. We're out to help you achieve it. We design and implement key technology solutions and align their benefits to business outcomes such as productivity, compliance, and risk mitigation.

Expertise

We are resourced with highly experienced advisors, engineers, IT specialists, and project managers.

They have extensive experience with continuous improvement processes, regulatory compliance, and risk management in high regulated and fast passed industries.

Our greatest resources are the expertise of our people, the customer first culture in which we operate and our core values that our team embodies.

Contact us

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